

Forklift – Telehandler Circle Check

What should I check before operating a forklift?

- 1. Check the condition of tires, forks, and load backrest extensions.**
- 2. Check the safety decals and nameplates and ensure that they are clear and visible, especially for load capacity details.**
- 3. Check the fluid levels, including but not limited to oil, water, and hydraulic fluid.**
- 4. Ensure that the operator manual is onboard before mounting the lift truck.**
- 5. Wear the appropriate Personal Protective Equipment.**
- 6. Practice proper ergonomic procedures to avoid slipping or tripping upon entry.**

Forklift operators should immediately report unusual noises or vibrations during operational inspections. They should also do the following:

- Check if the seat belt works and wear it at all times.**
- Look out for leaks in the operator compartment, especially while the engine is running.**
- Test the brakes, controls, and steering operation to ensure that they are functioning properly.**
- Test the forklift's horn, lights, and alarms.**
- Keep an eye out on the hour meter and battery discharge indicators when operating an electric industrial truck.**

While driving, be alert for potential fire, leakage, overheating, and mechanical breakdown. If any of these defects among other safety issues are detected, forklift operators should stop, park the vehicle, and get help. While meeting deadlines and getting the job done matters, your safety and the safety of those around you matter more.

Pre-start or Pre-operational

During pre-start, the following, among other things, are checked:

Check	Items	Comments
	Tires and rims	
	Engine oil, hydraulic oil, battery fluid, coolant level, and hydraulic levels Possible leaks	
	Visible damage	
	Locking mechanism	
	Rams	
	Battery	
	Engine Compartment	
	Load plate- intact and visible	
	Overhead and backrest guards	
	Operator's seat	
	Controls	
	Seat belt	

After Starting the Engine

The following are checked after starting the engine to make sure they will function during operations:

Check	Item	Comments
	Controls, pedals, and indicators	
	Reverse buzzer and beacon	
	Lights and flashing strobe	
	Steering	
	Park brake and foot brake	
	Hydraulic lift Up Down Tilt- back and forward	
	Visible Leaks	

Complete Circle Check Prior to each shift, daily.

Operators Name: _____ **Signature:** _____

Date: _____

Give your completed circle checks to your Supervisor for keeping and maintaining records and any corrective action where required.